

Upton Town Library Board of Trustees
Memorial School
Conference Room 117
February 7, 2011
Minutes

The Upton Town Library Board of Trustees' regular monthly meeting was called to order at 7:04 p.m. Those in attendance were Erin Alcott, Matthew Bachtold, Charlotte Carr, Judith Katz, Katie Kelley, George Klink, John Minnucci and John Robertson, Jr.

A motion "to accept the agenda as amended," was seconded and passed unanimously.

A motion "to accept the Secretary's minutes from the January 3, 2011 meeting, as amended," was accepted and passed by a majority.

A motion "to accept the Treasurer's Report as printed," passed unanimously.

Matthew asked for clarification regarding holiday pay for part-time employees. Currently there is no specific information. It is hoped that clarification can be made by the annual town meeting so that the bylaw can be changed.

The Trustees agreed to adjust 4% raises to 4.5% raises for employees without extenuating circumstances.

The Trustees approved the draft budget for FY12 as proposed by the Director.

On February 16, 2011, John Robertson, Jr. and Matthew will present the proposed library budget to the FinCom at 8:00 p.m. at the Upton Fire Station.

The following warrant article, requested by the Upton Town Library Board of Trustees, will be voted on at the next meeting of the Board of Trustees:

"To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the treasury, or transfer, or borrow the sum of Three thousand, four hundred dollars (\$3400) or any other sum, for the purchase of eReader devices and eBook content, for public use as a new circulating collection at the Upton Town Library."

The resignation letter of Carol Miriam Wolff was received by the Board. A motion "to accept, with regret, the resignation of Carol Miriam Wolff, as a Trustee of the Upton Town Library," was seconded and passed unanimously.

Though Miriam's tenure as a Trustee was brief, she was a valued member of the board. Her sharp insight and clarity of thought helped lead the board through many difficult discussions. Miriam will certainly be missed. The Trustees are grateful for Miriam's service to the people of Upton, and wish her well on her new endeavors.

Matthew will obtain a price quote from World Band (the firm contracted by the town) to connect a computer workstation for the staff. He will bring the price to the next board meeting.

A discussion took place regarding the emergency closing policy for the Library. No longer will Upton's library closing be aligned with school closings. Matthew has the authority, and will decide on a "case by case" basis regarding library closings. Approving pay for snow days for library employees will also be decided by Matthew on a case by case basis.

The Friends of the Upton Town Library will hold their annual meeting on the second Monday of March. Julie DeZutter resigned her position as Director. A motion was made "to accept Julie DeZutter's resignation as a Director." This motion was seconded and passed unanimously.

The new slate of officers for the Friends is as follows:

Diane Dunster
Chris Lazar
Erin Alcott
Laura Nadolski
Carrie Johnson

A motion was made “that the Board of Trustees concur with the slate of officers as presented by the Friends of the Upton Town Library.” This motion was seconded, and passed unanimously.

The next regular Board of Trustee Meeting will be held on Monday, March 7, 2011.

A motion “to adjourn the meeting was made at 8:40 p.m.” This motion was seconded and passed unanimously.

Respectfully submitted,

Charlotte Carr, Secretary
Upton Town Library Board of Trustees